Kavita Kamala Gunness

#88 Evans Street

Curepe, Trinidad WI

**Objective**

Dedicated and focused individual with adaptable traits seeking an opportunity to be employed in this company.

**Work Experience**

* 2012-2014, Cashier, M&S Supermarket Limited
* 2008-2008, Office Assistant, Scaffolding Manufacturer’s Trinidad Limited

**Volunteer Experience**

* Medical Office
* UWI SPEC Half Marathon
* Local Elections

**Skills**

* Proficient in Microsoft Word, Excel, PowerPoint
* Basic proficiency in Microsoft Access
* Exceptional communication abilities
* Able to adapt to change of situations quickly
* Able to learn fast
* Able to function in teams and/or independently
* Impressive multitasking and time-management capabilities

**Qualifications**

BSc Chemical and Process Engineering (2nd year continuing student)

CAPE Physics Unit 2- Grade One CSEC Mathematics- Grade One

CAPE Physics Unit 1- Grade One CSEC English A- Grade One

CAPE Chemistry Unit 2- Grade One CSEC English B- Grade One

CAPE Chemistry Unit 1- Grade One CSEC Physics- Grade One

CAPE Applied Mathematics Unit 2 – Grade Two CSEC Information Technology- Grade One

CAPE Applied Mathematics Unit 1- Grade Two CSEC Chemistry- Grade Two

CAPE Pure Mathematics Unit 2- Grade Three CSEC Biology- Grade Two

CAPE Pure Mathematics Unit 1- Grade Two CSEC Geography- Grade Two

CAPE Caribbean Studies- Grade Two GCE Additional Mathematics- Grade C

CAPE Communication Studies- Grade Two

**Education**

2013-Present, BSc Chemical and Process Engineering, University of the West Indies

2011-2013, CAPE Certificate, Iere High School

2008-2011, Parvati Girls’ Hindu College

**Extracurricular Activities**

* Rugby- UWI Rugby Team